

AGENDA

EXTRAORDINARY SCRUTINY COMMITTEE MEETING

Date: Tuesday, 5 January 2016

Time: 6.00 pm

Venue: Committee Room, Swale House, East Street, Sittingbourne, Kent, ME10 3HT

Membership:

Councillors Mike Baldock, Andy Booth (Chairman), Lloyd Bowen (Vice-Chairman), Derek Conway, Mike Dendor, Mick Galvin, Mike Henderson, Ken Ingleton, Samuel Koffie-Williams, Peter Marchington, Prescott, Ben Stokes and Roger Truelove

Quorum = 4

	Pages
1. Fire Evacuation Procedure	
<p>The Chairman will advise the meeting of the evacuation procedures to follow in the event of an emergency. This is particularly important for visitors and members of the public who will be unfamiliar with the building and procedures.</p> <p>The Chairman will inform the meeting whether there is a planned evacuation drill due to take place, what the alarm sounds like (i.e. ringing bells), where the closest emergency exit route is, and where the second closest emergency exit route is, in the event that the closest exit or route is blocked.</p> <p>The Chairman will inform the meeting that:</p> <p>(a) in the event of the alarm sounding, everybody must leave the building via the nearest safe available exit and gather at the Assembly points at the far side of the Car Park; and</p> <p>(b) the lifts must not be used in the event of an evacuation.</p> <p>Any officers present at the meeting will aid with the evacuation.</p> <p>It is important that the Chairman is informed of any person attending who is disabled or unable to use the stairs, so that suitable arrangements may be made in the event of an emergency.</p>	
2. Apologies for Absence and Confirmation of Substitutes	
3. Declarations of Interest	
<p>Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They</p>	

must declare and resolve any interests and relationships.

The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:

(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

Advice to Members: If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Director of Corporate Services as Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.

Part One - Substantive Items

4. Call-in - CCTV Effectiveness

1 - 2

CCTV Effectiveness Cabinet Delegated Decision.

Issued on Monday, 21 December 2015

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Scrutiny Committee, please visit www.swale.gov.uk

Director of Corporate Services, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT

Appendix iv

Call in Form

NB: Please note that urgent decisions are not subject to Call in. (See paragraph 16 of O&S procedure rule 15)

Decision/Minute Number: 1 CCTV Effectiveness		Deadline Date for Call in: Dec 10th 2015
Reason for making the Call in (*please continue on a separate sheet as appropriate) needs more Councillor Input before deciding whether to incur cost of consultation.		
Please also tick the boxes as appropriate:		
Decision outside Policy and budgetary framework		✓
Inadequate consultation relating to the decision		✓
Viable alternative not considered		
Relevant information not considered		
Justification for the decision open to challenge on the basis of the evidence considered		✓
The Alternative proposal is (*please continue on a separate sheet as appropriate) *		
Called in by:		
Chairman of the Scrutiny Committee		
Vice Chairman of the Scrutiny Committee, in the absence of the Chairman		
Five non Cabinet Members		
Name	Signature	Date
MIKE BALDOCK	Signatures	4/12/15
Paul Fleming	Supplied	3/12/15
Ghlin Whelan		3.12.15
Adrian Crowther		7.12.15
ROGER TRUDELOVE		7.12.15
Checklist		Yes/No
Does the reason and alternative proposal cover any of the types of decisions (1-10) in the Constitution Overview and Scrutiny Procedure Rules?		*Specify which exemption
Is the call-in form completed correctly?		
Has the call in form been received within the specified time?		
The reason for the call in is unclear or does not relate to the decision specified on the call-in form		

* Not to remove CCTV cameras & save cost of consultation.

The reason for the call in is a question the answer to which can be found in the report	
Is the request frivolous or defamatory?	
Authorisation	
Discussed with scrutiny support/ Democratic Services	
Monitoring Officer is justification for call-in valid?	
Please return hard copy to: Democratic Services, Swale House, East Street, Sittingbourne.	For office use only Form received by: Date and time: